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18 March 2022

POLICY AND FINANCE COMMITTEE

A meeting of the Policy and Finance Committee will be held in **The Council Chamber at The Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF on Thursday 31 March 2022 at 6.00 pm** and you are requested to attend.

Members: Councillors Gunner (Chair), Pendleton (Vice-Chair), Cooper, Dixon, Oppler, Roberts, Seex, Stanley and Dr Walsh.

PLEASE NOTE: Where public meetings are being held at the Arun Civic Centre, to best manage safe space available, members of the public are encouraged to watch the meeting online via the Council's Committee pages.

1. Where a member of the public wishes to attend the meeting or has registered a request to take part in Public Question Time, they will be invited to submit the question in advance of the meeting to be read out by an Officer, but of course can attend the meeting in person. There will be limited public access to this meeting and admission for public speakers will be by ticket only, bookable when submitting questions. Attendees will be asked to sit in an allocated seat in the public gallery on a first come first served basis. Only one ticket will be available per person.
2. It is *recommended* that all those attending take a lateral flow test prior to the meeting.
3. Those attending the meeting will *not* be required to wear a face covering however, are encouraged to bring one along to cover instances where a meeting may have higher public attendance. Masks will be made available at the meeting.
4. We request members of the public do not attend any face to face meeting if they have Covid-19 symptoms.

Any members of the public wishing to address the Committee meeting during Public Question Time, will need to email Committees@arun.gov.uk by 5.15 pm on **Wednesday, 23 March 2022** in line with current Committee Meeting Procedure Rules.

It will be at the Chief Executive's/Chair's discretion if any questions received after this deadline are considered.

For further information on the items to be discussed, please contact Committees@arun.gov.uk

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

(Pages 1 - 14)

The Committee will be asked to approve as a correct record the Minutes of the Corporate Policy and Performance Committee held on 10 February 2022, which are attached.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIR OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. PUBLIC QUESTION TIME

To receive questions from the public (for a period of up to 15 minutes)

6. COUNCIL VISION - PERFORMANCE MANAGEMENT 2022-2026 [30 MINUTES]

(Pages 15 - 32)

This report gives the detail on the proposed indicators to measure the outcomes for the Council Vision key themes and gives the detail on the proposed Key Performance Indicators (KPI's).

7. BUSINESS RATE POOL - DECISION MAKING [10 MINUTES] (Pages 33 - 36)

The purpose of this report is to address how decisions on the Business Rate Pool can be made in a timely manner.

8. LITTLEHAMPTON TOWN CENTRE - FIBRE DUCTING WORKS [15 MINUTES] (Pages 37 - 40)

This report seeks approval of the Committee to increase the budget of the Littlehampton Town Centre Improvement Works by £240,000 to include the installation of fibre ducting within the project. This will provide the future capability of Ultrafast Full Fibre internet connectivity to business and residences in the Town Centre.

ITEMS PUT FORWARD FROM SERVICE COMMITTEES

9. LEISURE OPERATING CONTRACT [MEETING OF THE HOUSING & WELLBEING COMMITTEE HELD ON 17 MARCH 2022] - [10 MINUTES] (Pages 41 - 44)

Arun District Council has provided support to mitigate the impact of the COVID-19 pandemic on its leisure operating contract. This report seeks Policy and Finance approval for a virement of budget for the arrangements agreed by the Housing and Wellbeing Committee held on 17 March 2022.

OUTSIDE BODIES - FEEDBACK FROM MEETINGS

There are no items for this meeting.

10. WORK PROGRAMME [5 MINUTES] (Pages 45 - 46)

The draft Work Programme for 2022/23 is attached for Members to review. Members are asked to note that this is still work in progress.

Note : If Members have any detailed questions, they are reminded that they need to inform the Chair and relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link [PART 8 - CP - Section 5 Filming Photographic Protocol.pdf \(arun.gov.uk\)](#).